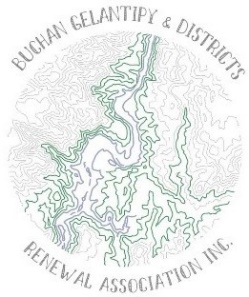
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**Buchan, Gelantipy and Districts Renewal Association (Incorporated)**

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| **Meeting Minutes** | | | |
| **Venue**: | | Buchan Rec Reserve | |
| **Date**: | | 5 March 2025 | |
| **Meeting** **time** | | 6pm | |
| **Committee in attendance:** | | Donald Graham, Margy McCole, Rohan Flower, Suzanne Davies, Susan Freeman, Kirstie Pearce & Katie Hodge | |
| **Chairperson:** | | K Hodge | |
| **Guest/s:** | |  | |
| **Welcome and Acknowledgement of Country** | | *CompWe pay our respects to all Aboriginal and Torres Strait Islander people living in East Gippsland, their Elders past and present and the Country we meet on today.* | |
| **#** |  | | **LEAD** |
| **1.** | **Apologies** | |  |
| **2.** | **Previous Minutes**  February Meeting Minutes have been distributed.  **Motion:** Meeting minutes are a true and accurate record.  **Moved:** Donald Graeme **Seconded:** Suzanne Davies | | **Susan** |
| **3.** | **Action Items – February**   * Professional Services - Susan to speak to Mike Sewell to see if can support us in putting in an application for the design/development of the track.   Rohan spoke with Neil Streeter, he has provided a quotation and a CRC-LGA Funding request has been submitted. Completed   * Katie to give FRRR a call to see if they can provide for Susan’s role. Kate has made an initial contact, needs to follow up. * Katie has drafted an email to Stuart to try to progress the Dump Point and the trees | |  |
| **4.** | **Operational Reports**  Treasurers Report  Kirsty gave an overview of the report.  **Motion:** Distributed and read.  **Moved:** KirstyPearce **Seconded:**  Margy McCole | | **Kirsty** |
| **S** | **Correspondence – Committee**   * Email Stephanie Franks resignation - circulated * DRAFT Renewal Plan update - circulated * CRC-LGA funding application Just a Farmer circulated -(Exec Group) * **Motion:**  That committee endorses the application from the Neighbourhood House:   **Moved:** Suzanne Davies **Seconded:** Kirsty Pearce   * Meeting minutes Buchan Discovery Trail Feb 2025 | | **Susan** |
| **6.** | **CRC-LGA Funding Requests**   * Buchan Residential Land Availability Study –John Hamilton and Susan met with Council’s Planning Officer. John H explained more fully what we are after and that we are not specifically looking at rezoning. Council reiterated that due to the various overlays that rezoning was definitely not on the table. On Council’s advice John has reworded our application for a Structure Plan. * Just a Farmer movie – Buchan Neighbourhood House / Buchan Bush Nurse emailed * Path Design – Walking track * Concept signage – Buchan Discovery Trail, discussion with Kellie Lawler   **Action:** Susan to follow up   * Proposal to put an application in for a concept landscape design at the Butter Factory/Church site.   **Action:** Susan to follow up | | **Susan** |
| **7.** | **Gippsland Community Foundation**   * Project Partnership Funds – A Scope has been prepared for BGaDRA’s $40,000. The scope is for the Buchan Discovery Trail – funds can be used for a toilet if we don’t get the Tiny Towns Grant, otherwise it will fund the first stage of signage. The Foundation advised however that whilst the money is ours to do what we think is best because we don’t have plans and costings for the project they may not release the money until we do. * BFNC Scope – This has been submitted for 4 x portable toilets and 4 x portable showers and the refurbishment of the Pony Club Shed. We are in the same situation here, GCF will release the funds for the toilets and showers but may want to wait until we have plans/costings for the PCS. * The next opportunity to present our scope is May.   GCF have advised today that the Scope’s have been approved. The funds for the Discovery Trail will be released when we have more detailed costings. We will wait until we find out about Tiny Towns 2 for the toilet first.  BNFC funds will be released in two lots, first the funding for the toilets and showers, then when we have costings and design etc the rest of the funding will be released. | | **Susan** |
| **8.** | **AGM –(check time to advertise AGM)**  Choose date and type of event  Golf Club are holding an event on Anzac Day, collaborating with the Bairnsdale RSL sub branch. Suggestion that given there will be people at that event that this would be an opportunity to hold the AGM. There may be access to CRC-LGA events funding to assist with this event. The AGM will be an opportunity to present the revised Renewal Plan.  **Action:** Susan to put save the date in Phoenix and follow up on funding.  Speak to Hamish so he can follow up with his committee.  Discussion around whether the CRC is to continue operations after June 2025. There is agreement that we need to continue, however we are still working towards getting some funding for Susan’s role. Any grant applications that we put in now have a Project Management component, so if successful this will provide some funding to progress current projects. | | **Katie** |
| **9.** | **Play space and Pump Track Update**  Workshop 1 (PCG & PWG) – Tuesday 18 March  Workshop 2 (PCG & PWG) – Friday 4 April  Community Drop in Session Thursday 1 May – Rec Reserve | | **Susan** |
| **10.** | **Review Community Renewal Plan**  Any comments on the Draft plan.  I thought very good  Executive Summary is a great idea.  The plan will be in Canva, this will mean it is a living document and enable BGaDRA to keep it updated.  Send to orgs like Bush Nurses, Vic Parks, BBTA etc to assist them with grants. | | **Kate** |
| **11.** | **GRANTS**   * Gippsland Community Foundation - $25,000 opens 1 March closes 14 April * FRRR - $10,000 and $25,000 – currently open, closes 23 March * I have had discussion with the GCF – Apply for the grant for the Buchan Discovery Trail.   Cherie advised that it would be received better if we made a co contribution of $10,000, she also advised that it was appropriate to put in up to 20% for Project Management and community engagement to ensure continuity with the project.   * Proposal to apply for the FRRR $10,000 grant for tree stump removal on the boundary between the Butter Factory and the Uniting Church, this will open up the space. * Opportunity to apply for the FRRR $25,000 for the Church! * Other ideas * Mural – arts for the church Arts Victoria * In kind contributions | |  |
| **12.** | **OTHER BUSINESS**  Golf Club ember proofing and sprinkler works completed. Remaining funds for a lawnmower  Dump Point – still no progress, go back to Senator Sheldon cc Tim Bull, Darren Chester.  Kellie Lawler emailed Stuart McConnel re Dump Point suggested using CRC-LGA Professional services to get the design done.  CHM Suggan Buggan and Bluff walking track planned for April. Environmental Assessment also April.  Seeking a quote from Reece Reynolds to remove tree stumps between Butter Factory and Church– doesn’t want to remove, proximity to the building and underground services.  Susan advised that the BDT working group would like the Visitor Information Board moved to the centre of town, sitting with Kellie Lawler. Kirsty advised that the BBTA has had conversation with Eco Dev about an upgrade to board and also moving it into the centre of town. Need to make sure we are not duplicating information and work.  DEECA apparently are looking at putting some signage in about 4WD tracks.  **Action:** Susan to send Kirsty and Suzanne Emerald Link sign | |  |
|  | **Next meeting: Wednesday 2 April 2025** | |  |