**MEETING – 7rd September 2022**

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| **Date:** | 07/09/2022 | **Time:** | 6pm |
| **Venue:** | Microsoft Teams - [BG&DRA TEAMS LINK](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWNhZTBmYTYtZGVlYi00NzQyLTkwZjYtMjJkYmI5MmQ3MjMy%40thread.v2/0?context=%7b%22Tid%22%3a%22959a1895-ec5b-40b9-a13f-b52c6dbc76a3%22%2c%22Oid%22%3a%223ee50ca3-6a7b-4d72-b29d-5e23c6eb2948%22%7d) | | |
| **Chairperson:** | K Hodge | | |
| **Attendees:** | K Hodge, C Cooper, J Coates, A Brewer, K Pearce, and D Mraz | | |
| **Apologies:** | D Graham | | |
| **Council Representatives**: | R Steenholdt and H Vale (minutes) | | |
| **Guest/s:** | Veronica Furnier - Director of Infrastructure Capital Projects Parks Victoria  Sue Cutlack - Parks Victoria  Victoria Purdue - Senior Manager of Commercial Operations Parks Victoria, and  Kate Nelson - Bushfire Recovery Victoria | | |

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| **Welcome and Acknowledgement of country** | *I would like to acknowledge the Gunaikurnai, Monero and Bidawel people who are the Traditional Custodians of the land that encompasses East Gippsland Shire. We pay our respects to all Aboriginal and Torres Strait Islander people living in East Gippsland, their Elders past and present and the Country we meet on today.* |

**GUEST REPORTS**

**Parks Victoria’s Report – Victoria Furnier -** Director of Infrastructure Capital projects

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| **Buchan Caves and Reserve: Stimulus and Recovery Fund.**  General – The 2 Million is not going to cover everything. Project manager being recruited.  ***Updates*:**   1. **Buchan Accommodation** – Unsure how much insurance money we will get back, once confirmed the intention is to assess based on best configuration of units. Disability access will be considered. 2. **Camp, Kitchen and Laundry** –Approved to get replaced. Issues with floods from the north-arm are being considered, includes drainage works, gravel paths, and possible car park. 3. **Gateway Signage** – Looking at improving. 4. **Cultural Trail (along Spring Creek) and Yarning Circle** – Have been completed 5. **The Spring Creek Lookout** - Procurement in process, to start 6 months after we get on board. 6. **Tea Tree Walking Track** - Procurement in process, to start 6 months after we get on board. 7. **The Guide Hub** - Procurement documents being finalized, looking into if it is subject to CHMP, possible 12 months wait. 8. **Fairy Caves** - Procurement in process, CHMP in place, 12 months before work will go ahead. 9. **Buchan Bridge** – Drawings have been updated to consider the heritage tree next to the bridge, 10 to 12 months before start. **Heritage tree** – Considering a protection plan. 10. **Buchan Pool** - Water consultants suggested contamination issue. **Permanent Solution** – due to the complexity, reassessing to find a solution. **Temporary Solution -** Project manager and pool contractor to assess Monday to find temporary solution by end Nov start of Dec. **Action:** Update at next Meeting. |

**Parks Victoria’s Report – Sue Cutlack - Recovery Operations Manager for the Eastern Region**

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| ***Updates*:**   1. **Potholes Cave Reserve (other caves)** - Picnic shelter has been replaced and put a picnic table there. A burn has been conducted by local team. Grasslands could also do with a burn. 2. **Balley Hooley/Junction** - Work done with GLWAC (Gunaikurnai Crew)   ***Update*:** – Waiting on the CHMP (Which will include toilet rebuild), Expect work to commence soon after Christmas. (The Walking Track to go ahead first)   1. **Campground** – Picnic tables, mulching etc. have been done. Quote has come back, includes the construction of a yarning circle, a gathering place, fire pit and some seeding and stuff in front of the car park. Campsite to include: 5 additional campsites, better roads access, and maybe a picnic shelter. 2. **Toilets** - Upgrade is being looking into. 3. **The Walking Track behind the Old Toilets** - Reshaping with gravel, adding seats and a lookout. 4. **Canoe launch (LER2)** - Waiting for the river levels to rise. Timeline on the grant needs to be extended. **Action:** Meeting with BRV, Kate and Kirstie, to attempt to get Canoe Launch done in March.   **Community drop-in session –postponed until after the school holidays.** |

**BRV Report - BRV Representative - Kate Nelson**

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| ***Updates*:**   1. **The Renewal Plan (Community/ Committees Plan)** – Procurement is still in the development stage - waiting on some advice to come back. ***Action****:* Meeting with BRV, Kate and Al on Monday 2. **Rebuilding/Housing/Short term modular houses:**  Rebuilding in Buchan is complex. Modular Houses don't qualify as a dwelling under the building act. Safety regulations are required. This is not necessarily affordable. ***Action:*** Rebecca is working with Caroline Larcher and Jane Bailey-Ryan, who's are in The Rebuild Support Team, currently working on identifying all of the people that haven't rebuilt and haven't sold on. Looking at each case individually and taking in their individual situations. 3. **Subdividing issue:** Unable to easily subdivide properties in Buchan. Suggestion to collectively petition to get an assessment to rezone. **Action:** Follow up by Rebecca and Hilary, to find out what the next steps are to get someone to come out and make an assessment. 4. **Cement Tank at the top end of Wellgermering –** Check this has gone in, otherwise could apply for a grant under fire preparedness. ***Action****:* Check with Shane Turner, maybe waiting on contractor to build them. 5. **Managing planned Burns between Buchan and Gelantipy –** Properties and roadsides etc. Currently no burns to our roadsides for three years since the fires went through - but it restricts CFA. can't slash them, too steep, can't get a tractor on them, how we deal with this. 6. **Buchan Community Support worker -**  Intensions is to liaises between Shire and the local community, documentation, etc. – Still working through the procurement process.***Action:*** Meetings with Kate and Alistair. |

***Funding break downs and updates:***

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| **Buchan Recreation Reserve funds broken down**:   1. East Gippsland Shire Council - $1,200,000 2. East Gipps Community Foundation – $150,000 3. - 2 x $50,000   Progressing funds:   1. Recovery and Resilience Funding- $3,000,000   Funding still required:   1. $4,000,000 – DELWP may be able to assist?   **East Gippsland Shire Council Allocation – Crossco**  *Breakdown:* 1.2 million   1. Wulgulmerang Sports Ground – 15,000 2. Gelantipy Hall – 38,182 3. Buchan Recreation Reserve – 34,320 4. Buchan Hall – 25,000 5. Salary and Labour – 5,625   ***Update:*** Previous quotes are still being updated, we can then assess weather additional funds will be required or if we need to scale back. ***Action****:* Rebecca and Kate to meet with Crossco to get an update.  **LER Grants - The Connecting Communities through upgraded facilities Grants – BRV**  **LER 2 Grant** – Canoe Launching one – (Colleen)  ***Update****:* Looking at getting an extension to finish the project. ***Action****:* Meeting with BRV, Kate and Kirstie.  **LER 3 Grant** – $489,000 towards the Rec Reserve  ***Update:*** Pending outcome for stage one. ***Action:*** Meeting with Colleen (BRV), Kirstie and Kate (BRV) to do a final report and put documentation in around the extension. If revised downwards, may need to look at other funding.  **Recovery and Resilience Grant - BRV–** (Joint State and Commonwealth Government Funding) $3 million dollars grant for the Buchan Recreation Reserve.  ***Update:*** Allocated, but currently no funding agreement. Quotes are still being updated. Once completed we can assess whether we apply for additional funds or scale back. **Action:** Rebecca and Kate to meet with Crossco to get an update.  **BRV Community Facilities Grant –** The Minister for Emergency Services, Jaclyn Symes and a number of senior people from BRV may attend Buchan.  ***Breakdown:***   1. Buchan Mechanics Hall – Restumping. 2. Buchan Bush Nursing Centre and Wellness Garden   ***Update:*** Allocated, but currently no funding agreement |

***Current Funding Available:***

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| 1. **Business Boost -** start-up/revamp/ideas – contact Kirstie Pearce or ????if interested. 2. **Funding Updates: CRC Funding Support Changes** – are now more flexibility - constraints around operating dollars are still there – funding can now be used for other things like events, access to professional services etc. 3. **Community Facilities Grants**- Closed, pending outcomes for the Golf Club, and Wulgulmerang rec ground, they have put applications in and are waiting to hear back. (Neighbourhood House – successful) |

**Previous Meeting Minutes from - 8th June 2022**

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| **Moved** |  | **Seconded** |  |

**Treasurer Report – Kirstie Pearce - Treasurer’s and Profit & Loss Report - August 2022**

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| **Moved** | **K.Hodge** | **Seconded** | **A.Brewer** |

**President’s Report – Kate Hodge**

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| One Tree Hill Lookout - Chasing up with what we want for this.  BRV - Meetings to discuss Community Plan and Community Worker. Working towards insuring community needs are met and that the worker understands our community. The blocker at the moment is procurement and finance. |
| **Actions/follow ups -** Meetings with Kate and Alistair. |

**Business Agenda Items – Rebecca Steenholdt**

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| 1. **TOPS – Buchan District Tourism Opportunities Report - (attached to meeting agenda)** |
| An external consultant (Albert Stafford) engaged with the community to create this document due to the need for an Opportunity Plan, and to help identify the community’s priorities. This document is 71pgs long. |
| **Actions/follow ups** To be reviewed at next Meeting. |
| 1. **BTA - Buchan Brand Values Document – (attached to meeting agenda)** |
| BTA meeting last night - from the Tops report came the need for a better digital platform for a community website. Doctor Nicola Watts, destination Gippsland, EGMI and has now got a really good model for where they see it. So they've done a lot of work around what the values of the community are. Have asked if the Committee can approve the values. |
| **Actions/follow ups** Email Rebecca if you agree or have any queries. |
| 1. **Post Office** |
| Funded until December, haven't had a huge update from agency. Council is available on Wednesdays. Please contact Council if open if you would like to use this space or if you have any ideas about what it could be used for. The old post office will also be getting a bit of a facelift under that scheme (Roadhouse and General store). |

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| 1. **Accommodation Expo Event** |
| Funded by the Boost Grant due the TOPS report finding a lack of accommodation in this area. This Expo will include possibilities for farmland (without the need for rezoning), exhibitors and presenters from tiny home and eco accommodation, and options for current accommodation to update their premises. (recognising that the accommodation cannot be used as a primary place of residence)  This Event will be held in The Buchan Hall on November the 16th. |
| 1. **Recreation Reserve** |
| Sophie Beasley is the Council project lead and is dealing directly with Susie Edwards as the Rep from the Rec and Hall committee.  **Stage 1 -** Is the Netball and Tennis Courts.  **Update:** Rescoping with the 1.2 Million and the 150,000. (Still waiting on the $3 million). It has now gone out to be drafted, we want to have it up and functioning by November next year. Working with Netball Victoria to mitigate any impacts on seasonal sport.  The Pony Club, Men's and Women’s change rooms will not be touched until we have the funding. |
| 1. **Streetscaping** |
| Linkages - Passed by Heritage Victoria - Currently now out for tender - should start by October.  Main Street - The draft plan has gone back for back for a redraft.  Long vehicles parks – The caravan and truck parks have not met required need, currently looking at other options. |
| 1. **Play space** |
| Previous meeting with Fiona and Stuart acknowledged the need for more hydrology reports. These are being conducted for 76 Main Road, John Flynn and 8A Dales Place. This will assess whether they are flood sites or Backwater/flowing. If we can prove that it's not in the main flow, we may be able to work in that space.  **Action:** The next meeting is on the 12th of September with Fiona and Stuart. |
| 1. **Other** |
| 1. Footpath at the front of the Bush Nursing Centre - Has been Completed. 2. Inappropriate Behaviour at the Community Consultation – Regarding the John Flynn reserve. People felt the decision had been made before the consultation. Needs to be addressed now. **Action:** Anne to email Stuart about the issue. Rebecca will also follow up. 3. Managing planned Burns between Buchan and Gelantipy – properties and roadsides etc. Currently no burns to our roadsides for three years since the fires went through - but it restricts CFA. can't slash them, too steep, can't get a tractor on them, how we deal with this. |

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| **Meeting Closed Time:** | **8.20pm** | | |
| **Next Meeting Date:** | **5th October 2022** | **Next Meeting Time:** | **6pm** |
| **Next Meeting Location:** |  | | |